



TOOL // Habits of Mind and Learning Skills

What is it used for?

This is a self assessment tools that students complete to identify their own strengths and areas in need of improvement that allows them to set achievable goals.

How do you use it?

The tool is first introduced at the beginning of the school year to gather baseline data. It is revisited every month of two to reflect on best practices, gage progress and set new goals. The criteria are generated with the students and can change over the course of the year. The students and the teacher discuss habits of mind and learning skills that will help them be successful daily. Students reflect on their own behaviour and choose a rating they feel is reflective of their skills and attitudes; the teacher conferences with each student, focusing on the “Stars” and “Next Steps”. Part of the conference is looking back at a previous self-assessment to discuss growth.

Name: _____

Date: _____

Common Notebook and Routine reminders:

	Needs Improvement; Sometimes; Often; Usually; Always	N:S:O:U:A
1.	I record all daily work in my agenda. Always take home / return it to school.	N:S:O:U:A
2.	I store handouts in the appropriate duo-tang / folder.	N:S:O:U:A
3.	I show all of my thinking (thoughts / calculations / explanation)	N:S:O:U:A
4.	Where possible I use complete sentences (complete thoughts)	N:S:O:U:A
5.	Neatness:	
	a. I use a ruler.	N:S:O:U:A
	b. I double space.	N:S:O:U:A
	c. I use T.L.C. – care in completion / tender loving care.	N:S:O:U:A
	d. My notes are neater and easier to study from.	N:S:O:U:A
	e. I organize my work / thinking / time.	N:S:O:U:A
6.	I use standard blue or black ink for reading and writing notes.	N:S:O:U:A
7.	For math and for diagrams I use a pencil.	N:S:O:U:A
8.	Where possible, I use cursive writing.	N:S:O:U:A
9.	I make best use of class time. I avoid distractions.	N:S:O:U:A
10.	I avoid “popcorn Comments”. I raise my hand to be heard.	N:S:O:U:A
11.	I listen carefully when others’ are speaking.	N:S:O:U:A
12.	I ask for clarification when I am unsure.	N:S:O:U:A
13.	I review the questions / instructions before I begin.	N:S:O:U:A
14.	I keep up with daily work.	N:S:O:U:A
15.	I show respect for classroom and personal property.	N:S:O:U:A
16.	I show respect for others (peers, teachers, supervisors, support staff)	N:S:O:U:A
17.	I do my best.	N:S:O:U:A

Comments: Stars: (3 things I do well)

Steps: (for improvement)

- 1.
- 2.