



TOOL // Assessment Chart for Procedural Writing

What is it used for?

This is an anchor chart that provides students with criteria for procedure writing. The criteria are organized under the categories: **Almost There**, **On Target**, **Above Target**.

How do you use it?

Students look at a variety of samples of procedural writing. They sort the writing samples into piles, based on what they believe to be *really strong*, *pretty good* or *needs work*.

Using those piles, the class co-creates a chart that best describes **Almost There**, **On Target** and **Above Target**.

As the students complete their own writing pieces, they use the chart to self-assess where they are and to identify next steps.

The chart is also used during peer assessment.

How do you adapt for other subjects?

The concept can be used in any subject area.

We are learning how to write a procedure.

Almost There

few steps sometimes
in order

is to include all
materials

* title

* needs
information to
procedure

* check

On Target

* most steps
in correct order

* materials included
in procedure

* title

* detailed
instructions

* correct word
and words

Above Target

* all steps to reach
goal are included

the correct order
* materials listed

* title/goal

* detailed description
includes diagram

* spelling risks
and unfamiliar words